

T.AKHIL

Akhiltony50@GMAIL.COM,

E-Mail:

Phone: 9390685845.

CAREER OBJECTIVE :-

To work for any organization and provide My best services to them.

KEY STRENGTHS

- Positive Attitude and Strong Perseverance
- Sense of Responsibility
- Sincere and HardWorking
- High Speed Typing
- Loading New knowledge and instrested to learn new Things

TRAINING UNDERGONE

- INTERSHIP with the WIREDO as a Human Resource.

SCHOLASTIC ACHIEVEMENTS

- Awarded with a certificate for poster presentation on at Anurag College of pharmacy, Kodad.
- Active Participant in Sports and Cultural activities in my college.

EDUCATION :- Bcom computers From Srinivasa Degree College 2019,

Intermediate From Krishna Reddy college 2016,

SSC From Vijaya Bharathi School {2014}.

EXPERIENCE :- Worked as a Telecaller into a sales process In Domestic Process For postpaid Connections in 2016 to 2017.

Worked as a HR Executive For VS INFRA PROJECTS From (01-03-2019 to 06-03-2020).

ROLES & RESPONSIBILITIES :- Hiring the People which we Required the best for our company and reporting to the Management For the Selection.

Act as the point of contact regarding labor legislation Issues,

Create and run referral bonus Programs,

Managing the recruitment and selection process,

Advertise job openings on company's careers page, social media, job boards and internally.

TECHNICAL SKILLS

- MS Office
- MS power point
- Communication skills
- Time Management Skills
- IT and social media skills
- Relationship building skills
- Marketing and sales skills

PERSONAL INFORMATION

- Father name : T.Krishna Murthy
- Address : plot No :- 12, L b nagar Hyderabad, 500070.
- Mother tongue : Telugu
- Nationality : Indian
- Religion : Hindu
- Marital Status : Single
- Languages : Telugu, and English
- Hobbies : Playing cricket, Gaining New Knowledge and Quickly Knowing about New Things.

DECLARATION

I here by conclude that all my details mentioned above are true to my knowledge.

Place: HYDERABAD

Date:

(T.AKHIL).