

**T.AKHIL**

Akhiltony50@GMAIL.COM,

**E-Mail:**

**Phone:** 9390685845.

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**CAREER OBJECTIVE :-**

To work for any organization and provide My best services to them.

**KEY STRENGTHS**

- Positive Attitude and Strong Perseverance
- Sense of Responsibility
- Sincere and HardWorking
- High Speed Typing
- Loading New knowledge and instrested to learn new Things

**TRAINING UNDERGONE**

- INTERSHIP with the WIRED0 as a Human Resource.

**SCHOLASTIC ACHIEVEMENTS**

- Awarded with a certificate for poster presentation on at Anurag College of pharmacy, Kodad.
- Active Participant in Sports and Cultural activities in my college.

**EDUCATION :- Bcom computers From Srinivasa Degree College 2019,**

**Intermediate From Krishna Reddy college 2016,**

**SSC From Vijaya Bharathi School {2014}.**

**EXPERIENCE :- Worked as a Telecaller into a sales process In Domestic Process For postpaid Connections in 2016 to 2017.**

**Worked as a HR Executive For VS INFRA PROJECTS From (01-03-2019 to 06-03-2020).**

**ROLES & RESPONSIBILITIES :- Hiring the People which we Required the best for our company and reporting to the Management For the Selection.**

**Act as the point of contact regarding labor legislation Issues,**

**Create and run referral bonus Programs,**

**Managing the recruitment and selection process,**

**Advertise job openings on company's careers page, social media, job boards and internally.**

## **TECHNICAL SKILLS**

- MS Office
- MS power point
- Communication skills
- Time Management Skills
- IT and social media skills
- Relationship building skills
- Marketing and sales skills

## **PERSONAL INFORMATION**

- Father name : T.Krishna Murthy
- Address : plot No :- 12, L b nagar Hyderabad, 500070.
- Mother tongue : Telugu
- Nationality : Indian
- Religion : Hindu
- Marital Status : Single
- Languages : Telugu, and English
- Hobbies : Playing cricket, Gaining New Knowledge and Quickly Knowing about New Things.

## **DECLARATION**

I here by conclude that all my details mentioned above are true to my knowledge.

**Place: HYDERABAD**

**Date:** (T.AKHIL).