

RESUME

JOGDE SACHIN RAO

Plot.no-71, Himagiri Nagar colony,
Street no. 3, Bandlaguda,
Rajendra Nagar,
Telangana-500091.

Mobile: 7097554898
E-mail: sachin.jogde02@gmail.com

CAREER OBJECTIVE

I seek a job as an employee in an organisation where I can use my knowledge and skill to contribute towards organizational goals through my technical skills, hardwork and creativity.

ACADEMIC QUALIFICATIONS

COURSE	BOARD/UNIVERSITY SCHOOL/COLLEGE	YEAR OF PASSING
B.com(Computers)	Pragathi Mahavidyalaya	Pursuing
Intermediate (C.E.C)	Royal Junior College	2016
SSC Board of Secondary Education	Vivekananda High School	2014

TECHNICAL QUALIFICATIONS:

Typing Speed : 40 WPM

EXPERIENCE:

- Worked as a General Transcriptionist [Freelance] in Unify Pvt.Ltd for Five months (March 2020 – July 2020)

HOBBIES:

- Playing Cricket
- Listening Songs
- Travelling

PERSONAL DETAILS:

Name	:	Jogde Sachin Rao.
Father's Name	:	Late J. Hari Kishan Rao.
Date of Birth	:	2 nd November 1996.
Gender	:	Male
Marital Status	:	Single.
Languages Known	:	English, Hindi and Telugu.

DECLARATION:

I hereby declare that I agree with all the terms and conditions and all the information stated in this resume is true.

Place: Hyderabad

Date:

(J. SACHIN RAO)